



PUBLIC VERSION
BOARD OF MANAGEMENT
MONDAY 21ST JANUARY 2019
6.00-8.30pm
BOARDROOM, STONEGATE WAY

Board members

Present:

Kate Pearlman-Shaw (Chair)	KPS
Jayne Wynick (Vice Chair)	JW
Adam Baxter	AB
Daniel Myers	DM
Lisa Baker	LB
Malcolm Hirschfield	MH
Robert Sandler	RS
Michelle Anderson-Dore	MA-D
Mark Manning	MM
Rebecca Teiger-Marcus	RTM

Executive

Team (EMT)

present:

Mark Grandfield (CEO)	MG
Craig Simons (Dir of Operations)	CS
Harjinder Sandhu (Dir of Finance and Resources)	HS

In

Attendance:

Susan Portland (minutes)	SP
Charlene Lyons (Lyons Consultants)	CL
Jonathan Wingfield (Acanthus Architects)	JW

Apologies:

Paula Kelly	PK
-------------	----

Agenda item	Minutes	Action
1.	<p><u>Welcome and apologies</u></p> <p>KPS welcomed everyone to the meeting and welcomed CL. Apologies from PK. RTM apologised as she will need to leave early.</p>	

2.	<p><u>Declaration of Interest</u></p> <p>LB gave her usual declaration of being President of the Leeds Jewish Rep Council.</p>	
3.	<p><u>Minutes of the previous meeting</u></p> <p>Proposed by DM and seconded by RS.</p>	
4.	<p><u>Matters arising</u></p> <p>MG confirmed that all matters relating to him have been dealt with or are ongoing. LB pointed out that the Constitution meeting is with herself and HS not MG.</p> <p>DM has not yet managed to speak with the potential new Finance Audit & Risk member, but is keen to talk so to keep on as matters arising.</p> <p>All matters arising to bring back to March meeting.</p> <p><i>For CL's benefit, item number 6 was discussed before item number 5 on the agenda.</i></p>	SP
5.	<p><u>Presentation of Development Strategy - Confidential</u></p> <p>Presentation given and discussions held.</p>	
6.	<p><u>LJHA Organisational Strategy</u></p> <p>KPS introduced CL and introductions were made around the table. CL explained that following on from the Board away day held in November, the Executive Team have been working on an organisational strategy following discussions held at the away day. The booklet presented is the first draft of the strategy and MG proceeded to go through each page with an explanation of what each section means for the organisation. MG gave thanks to Zak who has designed the booklet and KPS asked that he be given an extra thanks on behalf of the Board. CL asked if the strategy reflected everyone's views and opinions. The Board agreed. A question was asked about 'regions' being a little unspecific, and the requirement to define what 'affordability' means. A further question was asked about there being no mention of 'growth' in the vision section. KPS asked that any comments on the wording or ways to phrase things better to be sent to MG. A query was raised as to whether it would be the same booklet for all audiences or whether it should be made more understandable to tenants. It could be that we end up with 2 versions. MG will ensure however it ends up is easy for everyone to understand. MG spoke of the challenges we face with regards to how we are perceived by the public and to tackle the stigma. Further queries raised in relation to branding and where the Jewish community will be migrating to in 10-20 years' time and that the</p>	ALL

	<p>London community may move up north if house prices continue to increase.</p> <p>KPS asked MG and CL whether they wished the Board to make any decisions this evening. MG and CL just wished the Board to agree with the strategy as it is so far, and any further comments to be sent to MG following the meeting. The Board agreed in principal to the strategy in its current state, but to please make this into plain English and easy to read by all.</p> <p>CL suggested whether a couple of Board members would be willing to work with her and MG in producing the final strategy. MA-D and MM agreed to take over the task of producing the final strategy and MG would send over any further comments received to them.</p> <p>KPS thanked CL who subsequently left the meeting.</p>	<p>CL/MG</p> <p>MA-D/ MM MG</p>
7.	<p><u>Shared Ownership Charges - Confidential</u></p> <p>Paper discussed. Decision made to go with option C of the report.</p>	
8.	<p><u>Minutes of the sub-Board meetings:</u></p> <p>None held since the last Board meeting.</p>	
9.	<p><u>Any other business</u></p> <p>RS clarified that at the last meeting his comment has been about sub-Board members feeling they are contributing themselves and not just here to tick a box, as opposed to what it states in the minutes.</p> <p>KPS felt the above would be addressed when Board and sub-Board members have their appraisals, which was discussed at a pre-meeting before this meeting commenced. CL will be facilitating appraisals and everyone will receive a survey in the next few months. Following the survey, each Board and sub-Board member will be completing individual appraisals and then there will be a group Board appraisal of each of the 3 boards. The whole process will be completed by the June Board meeting. A skills audit will also be completed and this will determine the composition of each of the sub-Boards.</p> <p>It is confirmed KPS and JW will no longer sit on the FARS sub-committee. FARS takes the LJHA oversight and scrutiny of Audit and Risk Management and as such may be required to hold the Board or its decisions to account. It was therefore considered best practise that neither the Chair or Vice Chair of Board sit on FARS. This is commonplace in the sector.</p>	

10.	<u>Date of next meeting</u> 18 th March 2019 at 6pm	
-----	--	--